

<b>ANNUAL FREEDOM OF INFORMATION ACT REPORT</b>		REPORT CONTROL SYMBOL DD-DA&M(A)1365
SUBCOMPONENT/COMPONENT OR AGENCY REPORTING Department of The Air Force		REPORT FOR FISCAL YEAR 2011
<b>SECTION I - BASIC INFORMATION REGARDING REPORT</b>		
<b>1. PERSON(S) TO CONTACT WHO CAN ANSWER QUESTIONS ABOUT THE REPORT</b>		
a. NAME (Last, First, Middle Initial)  Trinh, Bao-Anh	b. TITLE  Air Force FOIA Liaison Officer	c. ADDRESS  1800 Air Force Pentagon Washington, DC 20330-1800
	d. TELEPHONE NO.  (703) 695-6608	e. E-MAIL ADDRESS  af.foia@pentagon.af.mil
<b>2. PROVIDE AN ELECTRONIC LINK FOR ACCESS TO THE REPORT ON THE AGENCY WEB SITE.</b> The Defense Freedom of Information Policy Office (DFOIPO) will satisfy this requirement.		
<b>3. EXPLAIN HOW TO OBTAIN A COPY OF THE REPORT IN PAPER FORM.</b> The Defense Freedom of Information Policy Office will satisfy this requirement.		
<b>SECTION II - MAKING A FOIA REQUEST</b>		
<b>1. ALL AGENCY COMPONENTS THAT RECEIVE FOIA REQUESTS (Continue on separate page if necessary using the same format.)</b> Continuation Page		
a. SUBCOMPONENT/COMPONENT OR AGENCY (e.g., McDill AFB, Department of the Air Force)  See Attachment 1	b. ADDRESS (Mail Stop, Room, Building, Base, City, State or Country, ZIP Code)	c. TELEPHONE NUMBER
<b>2. PROVIDE A BRIEF DESCRIPTION OF WHY SOME REQUESTS ARE NOT GRANTED AND AN OVERVIEW OR CERTAIN GENERAL CATEGORIES OF THE AGENCY'S RECORDS TO WHICH THE FOIA EXEMPTIONS APPLY.</b> The Defense Freedom of Information Policy Office will satisfy this requirement.		
<b>SECTION III - ACRONYMS, DEFINITIONS AND EXEMPTIONS</b>		
The Defense Freedom of Information Policy Office will satisfy this requirement.		





**SUBCOMPONENT/COMPONENT OR AGENCY REPORTING**

Department of The Air Force

**REPORT FOR FISCAL YEAR**

**2011**

**SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS**

**A. RECEIVED, PROCESSED AND PENDING ADMINISTRATIVE APPEALS.**

Provide the number of administrative appeals received, processed, and pending as described in columns 1 through 4. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4. Starting with Fiscal Year 2009, the number in column 1 must match the number of "Appeals Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report.

1. NUMBER OF APPEALS PENDING AS OF START OF FISCAL YEAR	2. NUMBER OF APPEALS RECEIVED IN FISCAL YEAR	3. NUMBER OF APPEALS PROCESSED IN FISCAL YEAR	4. NUMBER OF APPEALS PENDING AS OF END OF FISCAL YEAR	5. TOTAL
74	258	169	163	169

**B. DISPOSITION OF ADMINISTRATIVE APPEALS - ALL PROCESSED APPEALS.**

Provide the number of administrative appeal adjudications as described in the columns below. The number in the "Total" column must match the number in Section VI. A., column 3. In column 4, report the number of appeals which neither affirmed nor reversed/remanded the FOIA request determination, but were closed for other reasons (see *DFOIPO Instructions*) <http://www.usdoj.gov/oip/foia/postguidance-annualreport-052008.pdf> page 15

1. NUMBER AFFIRMED ON APPEAL	2. NUMBER PARTIALLY AFFIRMED AND PARTIALLY REVERSED/REMANDED ON APPEAL	3. NUMBER COMPLETELY REVERSED/REMANDED ON APPEAL	4. NUMBER OF APPEALS CLOSED FOR OTHER REASONS	5. TOTAL
36	20	13	100	169

**C. REASONS FOR DENIAL ON APPEAL.**

1. Number of Times Exemptions Applied. Note: If an administrative appeal results in the denial of information based on exemptions and also based on a reason or reasons presented in C.2 and 3, report that appeal on all applicable sections. For each administrative appeal, report all exemptions applied; however, count each exemption only once per appeal.

EX. 1	EX. 2	EX. 3	EX. 4	EX. 5	EX. 6	EX. 7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)	EX. 7(F)	EX. 8	EX. 9
5	4	10	9	22	30	3	2	9	2	0	0	0	0

2. Reasons Other than Exemptions. Provide the number of administrative appeals resulting in denial for reasons other than exemptions, as described below. C.2. plus C.3 must be equal to B.4.

(1) NO RECORDS	(2) RECORDS REFERRED AT INITIAL REQUEST LEVEL	(3) REQUEST WITHDRAWN	(4) FEE-RELATED REASON	(5) RECORDS NOT REASONABLY DESCRIBED	(6) IMPROPER REQUEST FOR OTHER REASON	(7) NOT AGENCY RECORD	(8) DUPLICATE REQUEST OR APPEAL	(9) REQUEST IN LITIGATION	(10) APPEAL BASED SOLELY ON DENIAL OF REQUEST FOR EXPEDITED PROCESSING	(11) OTHER (Explain in C.3 below)
24	3	17	1	1	4	0	16	1	0	33

3. "Other" Reasons for Denial. Provide descriptions of the "other" reasons and the number of times each was relied upon. "Total" must equal "Other" column, C.2.(11).

(1) DESCRIPTION OF "OTHER" REASON	(2) NUMBER OF TIMES
Available Publicly - 2	33
Administratively Closed - 29	
Unable to contact requester - 2	
(3) TOTAL	33

**SUBCOMPONENT/COMPONENT OR AGENCY REPORTING**

Department of The Air Force

**REPORT FOR FISCAL YEAR**

**2011**

**SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS** (Continued)

C.4. Response time for Administrative Appeals. Provide the (1) median, (2) average, and (3) and (4) range in number of days to respond to administrative appeals.

	(1)		(2)		(3)					(4)	
	MEDIAN NUMBER OF DAYS	AVERAGE NUMBER OF DAYS	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
9		28					1				796
5. Ten Oldest Pending Administrative Appeals. Provide the date of receipt of the ten oldest pending administrative appeals, and the number of days pending. (YYYYMMDD, e.g. 20030918) To calculate the number of Federal work days, see <a href="http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/">http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/</a> or <a href="http://www.excelexchange.com/WorkingDays.html">http://www.excelexchange.com/WorkingDays.html</a> . MS. Excel formula "Net workdays less holidays." See attached Excel list of Federal holidays.											
(1) DATE OF RECEIPT	04/13/10	06/13/10	03/04/10	11/10/09	10/19/09	10/09/09	06/12/09	05/04/09	03/04/09	02/22/06	
(2) NUMBER OF DAYS PENDING	370	390	398	474	490	495	578	606	649	1409	

**SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS**

For tables in Section VII, include response times for only **perfected** requests. Begin counting days from the date of receipt of the **perfected** request. If using a multi-track processing system, report response times separately for each track. If not using a multi-track processing system, at a minimum, report separately requests which have been granted expedited processing.

NOTE: Table A must reflect the response times for **all** processed **perfected** requests. Table B is a sub-set of Table A and must reflect the response times only for those **perfected** requests in which information was granted, either in full or in part.

To calculate the number of Federal work days, see <http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/> or <http://www.excelexchange.com/WorkingDays.html>. MS. Excel formula "Net workdays less holidays." See attached Excel list of Federal holidays.

**A. PROCESSED REQUESTS - RESPONSE TIME FOR ALL PROCESSED PERFECTED REQUESTS.** Provide the (1) median, (2) average and (3) and (4) range in number of days to process all **perfected** requests.

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
10	26	1	3664	36	81	1	3608	8	53	1	1023

**B. PROCESSED REQUESTS - RESPONSE TIME FOR PERFECTED REQUESTS FOR WHICH INFORMATION WAS GRANTED.** Provide the (1) median, (2) average and (3) and (4) range in number of days to process all **perfected** requests in which information was granted (*full grants and partial grants*).

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
13	34	1	3064	41	92	1	3608	23	107	7	1023

**SUBCOMPONENT/COMPONENT OR AGENCY REPORTING**

Department of The Air Force

**REPORT FOR FISCAL YEAR**

**2011**

**SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS (Continued)**

**C. PROCESSED REQUESTS - RESPONSE TIME IN DAY INCREMENTS**

(1) Provide the number of perfected requests processed in each of the thirteen designated time increments (i.e., within 20 days in the first column, within 21-40 days in the second column, etc.).  
 (a) If using a multi-track system, create separate tables as presented below to report the information for each track. If not using a multi-track system, at a minimum create a separate table for requests which have been granted expedited processing.  
 (b) Insert the sum of the thirteen columns in the "Total" column to reflect the total number of requests processed for each of the tracks.

<1 DAY	1. SIMPLE REQUESTS													TOTAL
	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	
349	3647	561	178	63	49	28	27	17	21	6	28	12	38	5024

<1 DAY	2. COMPLEX REQUESTS													TOTAL
	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	
43	447	693	287	171	121	74	74	43	37	25	61	18	61	2155

**D. PENDING REQUESTS - ALL PENDING PERFECTED REQUESTS**

Provide the number of perfected requests pending as of the end of the fiscal year, and the median and average number of days those requests had been pending. If an agency or component is unable to determine whether all of its pending requests are perfected, the agency must include all pending requests and attach a footnote that it has done so.

(1) NUMBER PENDING	2. COMPLEX										3. EXPEDITED PROCESSING		
	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS		
230	12	74	768	45	108	0	0	0	0	0	0	0	

**E. PENDING REQUESTS - TEN OLDEST PENDING PERFECTED REQUESTS**

Provide the date of receipt of the ten oldest perfected requests pending as of the end of the fiscal year, and the number of days pending.

1. DATE OF RECEIPT	2. COMPLEX										3. EXPEDITED PROCESSING
	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	1st OLDEST	
	11/21/07	11/05/07	09/19/07	07/31/07	06/28/07	11/21/06	10/18/06	06/19/06	10/06/04	01/04/00	
2. NUMBER OF DAYS PENDING	969	980	1012	1047	1069	1220	1243	1327	1752	2969	

**SUBCOMPONENT/COMPONENT OR AGENCY REPORTING**

Department of The Air Force

**REPORT FOR FISCAL YEAR**

**2011**

**SECTION VIII - REQUESTS FOR EXPEDITED PROCESSING AND REQUESTS FOR FEE WAIVER**

Section VIII now reflects new mandatory reporting requirements and is no longer an optional section.

Provide information for adjudicated requests for expedited processing or adjudicated requests for a fee waiver, i.e., requests for expedited processing or requests for a fee waiver which were granted or denied. Do not include requests for expedited processing or requests for a fee waiver which became moot for various reasons and, as a result, were neither granted nor denied.

**A. REQUESTS FOR EXPEDITED PROCESSING.**

- (1) Include requests for expedited processing made both at the initial request level and, when applicable, at the administrative appeal level.
- (2) Calculating days: Count only the days spent adjudicating the request for expedited processing. Count **calendar days**, not working days.
- (3) NOTE: The response time of this new reporting requirement captures the time taken to decide whether to grant or deny a request for expedited processing. This does not cover the FOIA requests which have already been granted expedited status, placed in the "expedited processing" track, and reported elsewhere in this Report. Rather, this new requirement reflects the time taken to make a determination, (i.e., adjudicate) whether a request for expedited processing should be granted or denied. The FOIA requires agencies to determine within ten calendar days whether a request satisfies the standards for expedited processing.

1. NUMBER GRANTED	2. NUMBER DENIED	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE	5. NUMBER ADJUDICATED WITHIN TEN CALENDAR DAYS
27	496	0	2	493

**B. REQUESTS FOR FEE WAIVER.**

- (1) Include requests for a waiver of fees made both at the initial request level and, when applicable, at the administrative appeal level.
- (2) Calculating days: Count only the days spent adjudicating the fee waiver request. Count working days. Do not include additional days that may precede consideration of the fee waiver request, e.g., days the request waits in a processing queue, processing time which precedes commencement of adjudication of fee waiver request, etc.

1. NUMBER GRANTED	2. NUMBER DENIED	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE
115	264	0	3

**SECTION IX - FOIA PERSONNEL AND COSTS**

**A. PERSONNEL.** Provide the number of "Full-Time FOIA Staff" by adding the number of "Full-Time FOIA Employees" and "Equivalent Full-Time FOIA Employees" (see *DFO/PO Instructions*) [http://www.dod.mil/pubs/foi/foipo/Full\\_and\\_part\\_time\\_plus\\_cost\\_calculations\\_FOIA\\_FY10\\_8\\_30\\_10\\_final.xls](http://www.dod.mil/pubs/foi/foipo/Full_and_part_time_plus_cost_calculations_FOIA_FY10_8_30_10_final.xls) <http://www.usdoj.gov/oip/foia/post/guidance-annualreport-052008.pdf> -- page 26.

1. NUMBER OF FULL-TIME FOIA EMPLOYEES	2. NUMBER OF EQUIVALENT FULL-TIME FOIA EMPLOYEES	3. TOTAL NUMBER OF FULL-TIME FOIA STAFF	1. PROCESSING COSTS	2. LITIGATION-RELATED COSTS	3. TOTAL COSTS
145	200.00	345.00	\$ 13,295,495	\$ 456,514	\$ 13,752,009

**B. COSTS.** Add together all costs expended by the agency for processing FOIA requests at the initial request and administrative appeal levels, and for litigating FOIA requests. Include salaries of FOIA personnel, overhead, and any other FOIA-related expenses. (Agency's budget may be used as a resource.) (Enter numbers only, no commas or periods.) <http://www.usdoj.gov/oip/foia/post/guidance-annualreport-052008.pdf> -- page 27.

**SECTION X - FEES COLLECTED FOR PROCESSING REQUESTS**

Report the dollar amount of fees collected from FOIA requesters for processing their requests. Also report the percentage of total processing costs (from Section IX, B.1.) that those fees represent. In calculating the amount of fees collected, include fees received from a FOIA requester for search, review document duplication, and any other direct costs permitted by agency regulations.

1. TOTAL AMOUNT OF FEES COLLECTED	\$ 91,210	2. PERCENTAGE OF TOTAL PROCESSING COSTS	.686022 %
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<b>SUBCOMPONENT/COMPONENT OR AGENCY REPORTING</b>	<b>REPORT FOR FISCAL YEAR</b>
Department of The Air Force	2011

**SECTION XI - FOIA REGULATIONS**

**AGENCIES MUST PROVIDE AN ELECTRONIC LINK TO THEIR FOIA REGULATIONS, INCLUDING THEIR FEE SCHEDULE.**

The Defense Freedom of Information Policy Office will satisfy this requirement.

**SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS**

**A. BACKLOGS OF FOIA REQUESTS AND ADMINISTRATIVE APPEALS.**  
 (1) Provide the number of FOIA requests and administrative appeals that were pending beyond the statutory time period as of the end of the fiscal year.  
 (2) NOTE: The statutory time period is ordinarily twenty working days from receipt of a perfected request (see 5 U.S.C. Section 552(a)(6)(A)(i)), but may be extended up to ten additional working days when "unusual circumstances" are present (see 5 U.S.C. Section 552(a)(6)(B)(i)).

<b>1. NUMBER OF BACKLOGGED REQUESTS AS OF END OF FISCAL YEAR</b> ( <i>Backlog requests should be equal to or less than Section V.A.4 total backlog requests.</i> )	<b>2. NUMBER OF BACKLOGGED APPEALS AS OF END OF FISCAL YEAR</b> ( <i>Backlog appeals should be equal to or less than Section VI.A.4 total backlog appeals.</i> )
525	142

**3. EXPLAIN BACKLOG HERE (Optional)**  
 Majority of the backlog are complex cases (high volume, classified, require multiple agency coordination, contract, investigation)

**B. CONSULTATION ON FOIA REQUESTS - RECEIVED, PROCESSED, AND PENDING CONSULTATIONS.**  
 The consultation portions of the Annual Report require information about consultations received from other agencies, not sent to other agencies.  
 (1) Provide the number of consultations received from other agencies, those processed, and those pending, as described in the columns below.  
 (2) The number in Column 1 must match the number of "Consultations Received from Other Agencies that Were Pending at Your Agency as of End of the Fiscal Year" (Column 4) from last year's Annual Report.  
 (3) The sum of Columns 1 and 2 minus the number in Column 3 must equal the number in Column 4.

<b>1. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF START OF THE FISCAL YEAR</b>	<b>2. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES DURING THE FISCAL YEAR</b>	<b>3. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES THAT WERE PROCESSED BY YOUR AGENCY DURING THE FISCAL YEAR</b>	<b>4. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF END OF THE FISCAL YEAR</b>
52	151	140	63

**C. CONSULTATIONS ON FOIA REQUESTS - TEN OLDEST CONSULTATIONS RECEIVED FROM OTHER AGENCIES AND PENDING AT YOUR AGENCY.**  
 Provide the date of receipt of the ten oldest consultations received from other agencies pending at your agency as of the end of the fiscal year, and the number of days pending.

	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
<b>1. DATE OF RECEIPT</b>	12/18/08	11/26/08	08/01/08	04/25/08	04/25/08	03/13/08	12/18/07	10/17/07	10/05/07	04/11/07
<b>2. NUMBER OF DAYS PENDING</b>	699	714	794	862	862	893	951	993	1000	1124



**SUBCOMPONENT/COMPONENT OR AGENCY REPORTING**

Department of The Air Force

**REPORT FOR FISCAL YEAR**

**2011**

**SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS (Continued)**

**D. COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT - REQUESTS RECEIVED, PROCESSED, AND BACKLOGGED.**

(1) Provide the number of requests received and the number of requests processed during the fiscal year, and the number of requests backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.  
 (2) The numbers in Columns 1 and 2 must match the "Number of Requests Received in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Requests Processed in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively.  
 (3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Requests as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

REQUESTS RECEIVED		REQUESTS PROCESSED		REQUESTS BACKLOGGED	
1. NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2. NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3. NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
7780	7170	7909	7205	572	525

**E. COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT - APPEALS RECEIVED, PROCESSED, AND BACKLOGGED.**

(1) Provide the number of administrative appeals received and the number of administrative appeals processed during the fiscal year, and the number of administrative appeals backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.  
 (2) The numbers in Columns 1 and 2 must match the "Number of Administrative Appeals Received in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Administrative Appeals Processed in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively.  
 (3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Administrative Appeals as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

APPEALS RECEIVED		APPEALS PROCESSED		APPEALS BACKLOGGED	
1. NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2. NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3. NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
235	258	211	170	59	142

**F. DISCUSSION OF OTHER FOIA ACTIVITIES (Optional).** Provide here any further information about the agency's efforts to improve FOIA administration. Attach additional pages if necessary.  
 The AF continues to improve the following areas:

- Elevate FOIA importance across the AF.
- Populate and proactive posting of records to the AF FOIA reading Room web site.
- Implement Mandatory yearly FOIA Training.
- Look for ways to improve FOIA processing.

**ATTACHMENT 1**

**(SECTION II - MAKING A FOIA REQUEST)**

**MAJCOM'S/ BASES**

**Base contact information is located on the Air Force FOIA website at <http://www.foia.af.mil/offices/commands/index.asp>.**

HAF IMIO 1000 Air Force Pentagon Washington, DC 20330-1000 (703) 693-2735

HQ ACC/A6XP Benedict Ave., Suite 210 Langley, VA 23665 Tel: (757) 764-2265/2261

Beale AFB, California  
Davis-Monthan AFB, Arizona  
Dyess AFB, Texas  
Ellsworth AFB, South Dakota  
Holloman AFB, New Mexico  
Langley AFB, Virginia  
Moody AFB, Georgia  
Mountain Home AFB, Idaho  
Nellis AFB, Nevada  
Offutt AFB, Nebraska  
Seymour Johnson AFB, North Carolina  
Shaw AFB, South Carolina

HQ AETC/A6OCR 61 Main Circle, Suite 2 Randolph AFB TX 78150-4545 (210) 652-6576

Altus AFB, **Oklahoma**  
Columbus AFB, **Mississippi**  
Goodfellow AFB, **Texas**  
Keesler AFB, **Mississippi**  
Lackland AFB, **Texas**  
Laughlin AFB, **Texas**  
Luke AFB, **Arizona**  
Maxwell-Gunter AFB, **Alabama**  
Randolph AFB, **Texas**  
Sheppard AFB, **Texas**  
Tyndall AFB, **Florida**  
Vance AFB, **Oklahoma**

HQ AFMC/A6OS 4225 Logistics Ave, Room S-132 Wright Patterson AFB OH 45433-5006 Tel: (937) 656-0618.

Arnold AFB, Tennessee  
Brooks City-Base, Texas  
Edwards AFB, California  
Eglin AFB, Florida  
Hanscom AFB, Massachusetts  
Hill AFB, Utah  
Kirtland AFB, New Mexico  
Robins AFB, Georgia  
Tinker AFB, Oklahoma  
Wright-Patterson AFB, Ohio  
*Air Force Office of Scientific Research, Arlington VA*  
*Rome Laboratory, New York*

HQ AFRC/A6II 155 Richard Ray Blvd Robins AFB GA 31098-8888 Tel. (478) 327-1899.

Denver CO, ARPC  
Carswell AFB, TX, 10 AF  
Carswell AFB TX, 301 FW  
Dobbins ARB GA, 94 AW  
Dobbins ARB GA, 22 AF  
Grissom ARB IN, 434 ARW  
Homestead ARS FL, 482 FW  
Luke AFB AZ, 944 FW  
March AFB CA, 452 AMW  
March AFB CA, 4 AF  
McGuire AFB NJ, 514 AMW  
Minn-St. Paul IAP ARS, 934 AW  
Pittsburgh IAP ARS PA, 911 AW  
Westover AFB MA, 439 AW  
WPAFB OH, 445 AW  
Youngstown Warren ARS OH, 910 AW

HQ AFSOC/A6OK(FOIA), 100 Bartley Street, Suite 137E, Hurlburt Fld, FL 32544. (850) 884-2290

Cannon AFB, New Mexico  
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**ATTACHMENT 2**

**IV. Exemption 3 Statutes**

<b>A. For Initial Requests</b>				
<b>Statute</b>	<b>Type of Information Withheld</b>	<b>Case Citation</b>	<b>Number of Times Relied upon per Component</b>	<b>Total Number of Times Relied upon by Agency</b>
5 USC §574(j)	Administrative Dispute Resolution Act - Dispute resolution communication between a neutral and a party to the dispute	N	ANG : 1	1
10 USC §128	Unclassified Special Nuclear Weapons Information	N	AFGSC : 1 AFSPC : 1 USAFE : 1	3
10 USC §130	Unclassified Technical Data with Military or Space Application	Y	AFMC : 23 AMC : 1 HAF : 1 USAF : 1 USAFE : 1	27
10 USC §130b	Personnel in Overseas, Sensitive or Routinely Deployable Units	Y	AFCEE : 1 AFPC : 1 AFSOC : 21 AFTAC : 1 PACAF : 20 USAFE : 129	173
10 USC §130c	Certain Sensitive Information of Foreign Governments and International Organizations	Y	AFMC : 1 PACAF : 1 USAFE : 10	12
10 USC §424	Protection of Organizational and Personnel Information for DIA, NRO, and NIMA	N	AFRC : 1	1
10 USC §1102	Confidentiality of Medical Records	N	ACC : 1 AETC : 4 AFGSC : 1 AFMC : 1 AMC : 1 HAF : 1 PACAF : 1	10
10 USC §2305(g)	DoD Contractor Proposals	N	ACC : 3 AETC : 4 AFCEE : 1 AFMC : 24 AFMSA : 1 AFSPC : 1 AMC : 4 HAF : 1 PACAF : 1 USAFE : 4	44
10 USC 2371(i)	Research Projects: Transactions Other Than Contracts and Grants	N	AFAMS : 1	1
12 USC §3403	Confidentiality of Financial Records	N	AFMC : 4 AMC : 1	5
22 USC §2778(e) Sec 38(e)	Control of Arms Exports	N	AFMC : 1	1

50 USC §403(g) §6 CIA Act	CIA Functions and Information	Y	NASIC : 3	3
41 U.S.C Sec 423	Award Performance Evaluations		AFMC : 1	1
41 USC Sec 253b (1) (m)	Evaluation and Award		AETC : 1 AFMC : 2 ANG : 1	4
42 USC Sec 2162 (a) (RD)	Information regarding Atomic Energy: Restricted and formerly restricted (A.E. Act of 1954) (specific applicable sections must be invoked)		AFGSC : 3 HAF : 1	4
42 USC Sec 2168 (a) (1)	Information regarding Atomic Energy: Restricted and formerly restricted data (A.E> Act of 1954) (specific applicable sections must be invoked)		ACC : 2 HAF : 4	6
18 U.S.C. § 3509(d)	(Federal Victims' Protection and Rights Act) Certain records containing identifying information pertaining to children involved in criminal proceedings	Tampico v. EOUSA, No. 04-2285, slip op. at 8 (D.D.C. Apr. 29, 2005).	AFOSI : 1	1
41 USC 423	Performance evaluations compiled by the procurement office are used in source selection activities covered by the Procurement Integrity Act and are considered sensitive.		AFMC : 7 HAF : 1	8

### B. For Appeals

Statute	Type of Information Withheld	Case Citation	Number of Times Relied upon per Component	Total Number of Times Relied upon by Agency
10 USC §128	Unclassified Special Nuclear Weapons Information	N	AFLOA : 1	1
10 USC §130	Unclassified Technical Data with Military or Space Application	Y	AFLOA : 2 AFMC : 1	3
10 USC §130b	Personnel in Overseas, Sensitive or Routinely Deployable Units	Y	AFLOA : 2 USAFE : 2	4
10 USC §130c	Certain Sensitive Information of Foreign Governments and International Organizations	Y	AFLOA : 2	2
10 USC §2305(g)	DoD Contractor Proposals	N	AFLOA : 1	1
41 USC Sec 2167	Public Health and Welfare	41 USC Sec 2167	AFLOA : 1	1



**ATTACHMENT 3**

**V. Description of "Other" Reasons for Denials**

<b>B.(2) Disposition of FOIA Requests Other Reasons for Full Denials Based on Reasons Other than Exemptions</b>		
<b>Component</b>	<b>Description of Other Reasons for Denials from Chart B (1) &amp; Number of Times Those Reasons Were Relied upon</b>	<b>TOTAL</b>
ACC	All Records Referred to another Component or Agency 3 Misdirected Request 1 Administratively closed 9	13
AETC	All Records Referred to another Component or Agency 2 Misdirected Request 7 Unable to contact requester 4 Administratively closed 20	33
AFAA	Administratively closed 1	1
AFCEE	Misdirected Request 1 Unable to contact requester 5 Administratively closed 3	9
AFDW	All Records Referred to another Component or Agency 2 Administratively closed 2	4
AFGSC	Administratively closed 13	13
AFHRA	All Records Referred to another Component or Agency 1 Unable to contact requester 2	3
AFISR	Unable to contact requester 3 Administratively closed 2	5
AFMC	All Records Referred to another Component or Agency 19 Misdirected Request 7 Unable to contact requester 6 Administratively closed 52	84
AFMC AFOSR	Unable to contact requester 1	1
AFMSA	Administratively closed 1	1
AFNIC	All Records Referred to another Component or Agency 1	1
AFOSI	All Records Referred to another Component or Agency 1 Misdirected Request 3 Unable to contact requester 21 Administratively closed 25	50
AFOTEC	Administratively closed 2	2
AFPC	All Records Referred to another Component or Agency 62	62
AFRC	All Records Referred to another Component or Agency 3	24

	Misdirected Request 8 Unable to contact requester 4 Administratively closed 9	
AFSC	Unable to contact requester 1	1
AFSOC	Misdirected Request 2	2
AFSPC	All Records Referred to another Component or Agency 1 Administratively closed 22	23
AMC	All Records Referred to another Component or Agency 9 Misdirected Request 3 Unable to contact requester 4 Administratively closed 67	83
ANG	All Records Referred to another Component or Agency 4 Misdirected Request 2 Litigation 2 Administratively closed 8	16
ARPC	Administratively closed 4	4
HAF	All Records Referred to another Component or Agency 32 Misdirected Request 55 Litigation 2 Unable to contact requester 5 Administratively closed 21	115
NASIC	Misdirected Request 1 Unable to contact requester 1	2
PACAF	All Records Referred to another Component or Agency 2 Misdirected Request 11 Unable to contact requester 6 Administratively closed 2	21
SAF	Administratively closed 2	2
USAFA	Administratively closed 1	1
USAFCENT	Misdirected Request 11 Unable to contact requester 2	13
USAFE	All Records Referred to another Component or Agency 1 Misdirected Request 1 Unable to contact requester 6 Administratively closed 44	52