

ANNUAL FREEDOM OF INFORMATION ACT REPORT				REPORT CONTROL SYMBOL DD-DA&M(A)1365	
SUBCOMPONENT/COMPONENT OR AGENCY REPORTING Department Of The Air Force				REPORT FOR FISCAL YEAR 2012	
SECTION I - BASIC INFORMATION REGARDING REPORT					
1. PERSON(S) TO CONTACT WHO CAN ANSWER QUESTIONS ABOUT THE REPORT					
a. NAME <i>(Last, First, Middle Initial)</i>	b. TITLE	c. ADDRESS	d. TELEPHONE NO.	e. E-MAIL ADDRESS	
Trinh, Bao-Anh	Chief, Information Access Policy & Compliance	1800 Air Force Pentagon Washington, DC 20330-1800	(202) 404-1393	af.foia@pentagon.af.mil	
2. PROVIDE AN ELECTRONIC LINK FOR ACCESS TO THE REPORT ON THE AGENCY WEB SITE. The Defense Freedom of Information Policy Office (DFOIPO) will satisfy this requirement.					
3. EXPLAIN HOW TO OBTAIN A COPY OF THE REPORT IN PAPER FORM. The Defense Freedom of Information Policy Office will satisfy this requirement.					
SECTION II - MAKING A FOIA REQUEST					
1. ALL AGENCY COMPONENTS THAT RECEIVE FOIA REQUESTS <i>(Continue on separate page if necessary using the same format.)</i> Continuation Page					
a. SUBCOMPONENT/COMPONENT OR AGENCY) <i>(e.g., McDill AFB, Department of the Air Force)</i>		b. ADDRESS <i>(Mail Stop, Room, Building, Base, City, State or Country, ZIP Code)</i>		c. TELEPHONE NUMBER	
See Attachment 1					
2. PROVIDE A BRIEF DESCRIPTION OF WHY SOME REQUESTS ARE NOT GRANTED AND AN OVERVIEW OR CERTAIN GENERAL CATEGORIES OF THE AGENCY'S RECORDS TO WHICH THE FOIA EXEMPTIONS APPLY. The Defense Freedom of Information Policy Office will satisfy this requirement.					
SECTION III - ACRONYMS, DEFINITIONS AND EXEMPTIONS					
The Defense Freedom of Information Policy Office will satisfy this requirement.					

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SECTION V - FOIA REQUESTS

A. RECEIVED, PROCESSED AND PENDING FOIA REQUESTS.

Provide the numbers of received, processed, and pending requests, both **perfected and non-perfected**. The number in column 1 must match the number of "Requests Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4.

1. NUMBER OF REQUESTS PENDING AS OF START OF FISCAL YEAR	2. NUMBER OF REQUESTS RECEIVED IN FISCAL YEAR	3. NUMBER OF REQUESTS PROCESSED IN FISCAL YEAR	4. NUMBER OF REQUESTS PENDING AS OF END OF FISCAL YEAR
960	6284	6302	942

B. DISPOSITION OF FOIA REQUESTS.

1. All Processed Requests. Provide the number of request dispositions as described below. Use only one column to report each request. Use the nine "Full Denial Based on Reasons Other than Exemptions" columns only if the request cannot be counted in columns 1 through 3. The numbers in column 5, "Total", must match the numbers in Section V. A., column 3.

(1) NUMBER OF FULL GRANTS	(2) NUMBER OF PARTIAL GRANTS/ PARTIAL DENIALS	(3) NUMBER OF FULL DENIALS BASED ON EXEMPTIONS	(4) NUMBER OF FULL DENIALS BASED ON REASONS OTHER THAN EXEMPTIONS <i>(Please count each case can be in only 1 column)</i>									(5) TOTAL
			a. NO RECORDS	b. ALL RECORDS REFERRED TO ANOTHER COMPONENT/ AGENCY	c. REQUEST WITHDRAWN	d. FEE- RELATED REASON	e. RECORDS NOT REASONABLY DESCRIBED	f. IMPROPER FOIA REQUEST FOR OTHER REASON	g. NOT AGENCY RECORD	h. DUPLICATE REQUEST	i. OTHER <i>(Explain in B.2 below)</i>	
1577	2083	193	777	122	402	156	64	67	59	305	497	6302

2. Other Reasons for "Full Denials Based on Reasons Other than Exemptions". For any request marked "Other", provide descriptions of other reasons for full denials and the number of times each reason was relied upon. "Total" must equal "Other" column in B.1.

(1) DESCRIPTION OF "OTHER" REASONS FOR DENIALS	(2) NO. OF TIMES
ATTACHMENT 3	
	497
	(3) TOTAL 497

3. Number of Times Exemptions Applied. Count each exemption only once per request.

EX. 1	EX. 2	EX. 3	EX. 4	EX. 5	EX. 6	EX. 7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)	EX. 7(F)	EX. 8	EX. 9
176	65	303	300	348	1821	95	52	1036	93	75	53	0	4

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SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS

<p>A. RECEIVED, PROCESSED AND PENDING ADMINISTRATIVE APPEALS. Provide the number of administrative appeals received, processed, and pending as described in columns 1 through 4. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4. Starting with Fiscal Year 2009, the number in column 1 must match the number of "Appeals Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report.</p>	<p>B. DISPOSITION OF ADMINISTRATIVE APPEALS - ALL PROCESSED APPEALS. Provide the number of administrative appeal adjudications as described in the columns below. The number in the "Total" column must match the number in Section VI. A., column 3. In column 4, report the number of appeals which neither affirmed nor reversed/remanded the FOIA request determination, but were closed for other reasons (see DFOIPO Instructions) http://www.usdoj.gov/oip/foiapost/guidance-annualreport-052008.pdf page 15</p>
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1. NUMBER OF APPEALS PENDING AS OF START OF FISCAL YEAR	2. NUMBER OF APPEALS RECEIVED IN FISCAL YEAR	3. NUMBER OF APPEALS PROCESSED IN FISCAL YEAR	4. NUMBER OF APPEALS PENDING AS OF END OF FISCAL YEAR	1. NUMBER AFFIRMED ON APPEAL	2. NUMBER PARTIALLY AFFIRMED AND PARTIALLY REVERSED/REMANDED ON APPEAL	3. NUMBER COMPLETELY REVERSED/REMANDED ON APPEAL	4. NUMBER OF APPEALS CLOSED FOR OTHER REASONS	5. TOTAL
45	303	219	129	67	32	11	109	219

C. REASONS FOR DENIAL ON APPEAL.
1. Number of Times Exemptions Applied. Note: If an administrative appeal results in the denial of information based on exemptions and also based on a reason or reasons presented in C.2 and 3, report that appeal on all applicable sections. For each administrative appeal, report all exemptions applied; however, count each exemption only once per appeal.

EX. 1	EX. 2	EX. 3	EX. 4	EX. 5	EX. 6	EX. 7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)	EX. 7(F)	EX. 8	EX. 9
2	5	11	12	37	63	1	1	28	1	1	0	0	0

2. Reasons Other than Exemptions. Provide the number of administrative appeals resulting in denial for reasons other than exemptions, as described below. C.2. plus C.3 must be equal to B.4.

(1) NO RECORDS	(2) RECORDS REFERRED AT INITIAL REQUEST LEVEL	(3) REQUEST WITHDRAWN	(4) FEE-RELATED REASON	(5) RECORDS NOT REASONABLY DESCRIBED	(6) IMPROPER REQUEST FOR OTHER REASON	(7) NOT AGENCY RECORD	(8) DUPLICATE REQUEST OR APPEAL	(9) REQUEST IN LITIGATION	(10) APPEAL BASED SOLELY ON DENIAL OF REQUEST FOR EXPEDITED PROCESSING	(11) OTHER (Explain in C.3 below)
55	0	13	3	0	4	1	7	0	0	26

3. "Other" Reasons for Denial. Provide descriptions of the "other" reasons and the number of times each was relied upon. "Total" must equal "Other" column, C.2.(11).

(1) DESCRIPTION OF "OTHER" REASON	(2) NUMBER OF TIMES
Administratively Closed - 21 All Records Referred to Another Component - 4 Misdirected Request - 1	26
(3) TOTAL	26

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SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS (Continued)

C.4. Response time for Administrative Appeals. Provide the (1) median, (2) average, and (3) and (4) range in number of days to respond to administrative appeals.

(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
154	188	45	579

5. Ten Oldest Pending Administrative Appeals. Provide the date of receipt of the ten oldest pending administrative appeals, and the number of days pending. (YYYYMMDD, e.g. 20030918)
To calculate the number of Federal work days, see <http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/> or <http://www.excelexchange.com/WorkingDays.html>. MS. Excel formula "Net workdays less holidays." See attached Excel list of Federal holidays.

	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
(1) DATE OF RECEIPT	08/24/11	08/18/11	08/08/11	06/21/11	04/29/11	02/17/11	10/29/10	06/02/10	06/12/09	02/22/06
(2) NUMBER OF DAYS PENDING	276	280	288	321	357	407	481	585	828	1659

SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS

For tables in Section VII, include response times for only **perfected** requests. Begin counting days from the date of receipt of the **perfected** request.

If using a multi-track processing system, report response times separately for each track. If not using a multi-track processing system, at a minimum, report separately requests which have been granted expedited processing.

NOTE: Table A must reflect the response times for all processed **perfected** requests. Table B is a sub-set of Table A and must reflect the response times only for those **perfected** requests in which information was granted, either in full or in part.

To calculate the number of Federal work days, see <http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/> or <http://www.excelexchange.com/WorkingDays.html>. MS. Excel formula "Net workdays less holidays." See attached Excel list of Federal holidays.

A. PROCESSED REQUESTS - RESPONSE TIME FOR ALL PROCESSED PERFECTED REQUESTS. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all **perfected** requests.

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
10	15	1	3022	39	85	1	1398	13	14	1	57

B. PROCESSED REQUESTS - RESPONSE TIME FOR PERFECTED REQUESTS FOR WHICH INFORMATION WAS GRANTED. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all **perfected** requests in which information was granted (*full grants and partial grants*).

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
13	17	1	18	48	102	1	1398	15	17	1	57

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SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS (Continued)

C. PROCESSED REQUESTS - RESPONSE TIME IN DAY INCREMENTS.

(1) Provide the number of **perfected** requests processed in each of the thirteen designated time increments (i.e., within 20 days in the first column, within 21-40 days in the second column, etc.).
 (a) If using a multi-track system, create separate tables as presented below to report the information for each track. If not using a multi-track system, at a minimum create a separate table for requests which have been granted expedited processing.
 (b) Insert the sum of the thirteen columns in the "Total" column to reflect the total number of requests processed for each of the tracks.

1. SIMPLE REQUESTS														
<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
249	3081	411	56	12	15	6	5	3	1	3	4	0	9	3855

2. COMPLEX REQUESTS														
<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
37	500	700	356	160	96	84	60	66	65	47	107	51	81	2410

3. REQUESTS GRANTED EXPEDITED PROCESSING														
<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
2	27	7	1	0	0	0	0	0	0	0	0	0	0	37

D. PENDING REQUESTS - ALL PENDING PERFECTED REQUESTS.

Provide the number of **perfected** requests pending as of the end of the fiscal year, and the median and average number of days those requests had been pending. If an agency or component is unable to determine whether all of its pending requests are **perfected**, the agency must include all pending requests and attach a footnote that it has done so.

1. SIMPLE			2. COMPLEX			3. EXPEDITED PROCESSING		
(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS
186	8	23	748	69	109	5	28	31

E. PENDING REQUESTS - TEN OLDEST PENDING PERFECTED REQUESTS.

Provide the date of receipt of the ten oldest perfected requests pending as of the end of the fiscal year, and the number of days pending.

	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
1. DATE OF RECEIPT	07/12/10	05/04/10	04/08/10	03/25/10	03/17/10	03/17/10	03/05/10	02/17/10	11/23/09	10/19/09
2. NUMBER OF DAYS PENDING	558	605	623	633	639	639	647	659	716	740

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SECTION VIII - REQUESTS FOR EXPEDITED PROCESSING AND REQUESTS FOR FEE WAIVER

Section VIII now reflects new mandatory reporting requirements and is no longer an optional section. Provide information for adjudicated requests for expedited processing or adjudicated requests for a fee waiver, i.e., requests for expedited processing or requests for a fee waiver which were granted or denied. Do not include requests for expedited processing or requests for a fee waiver which became moot for various reasons and, as a result, were neither granted nor denied.

A. REQUESTS FOR EXPEDITED PROCESSING.

(1) Include requests for expedited processing made both at the initial request level and, when applicable, at the administrative appeal level.
 (2) Calculating days: Count only the days spent adjudicating the request for expedited processing. Count calendar days, not working days.
 (3) NOTE: The response time of this new reporting requirement captures the time taken to decide whether to grant or deny a request for expedited processing. This does not cover the FOIA requests which have already been granted expedited status, placed in the "expedited processing" track, and reported elsewhere in this Report. Rather, this new requirement reflects the time taken to make a determination, (i.e., adjudicate) whether a request for expedited processing should be granted or denied. The FOIA requires agencies to determine within ten calendar days whether a request satisfies the standards for expedited processing.

1. NUMBER GRANTED	2. NUMBER DENIED	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE	5. NUMBER ADJUDICATED WITHIN TEN CALENDAR DAYS
45	520	0	2	

B. REQUESTS FOR FEE WAIVER.

(1) Include requests for a waiver of fees made both at the initial request level and, when applicable, at the administrative appeal level.
 (2) Calculating days: Count only the days spent adjudicating the fee waiver request. Count working days. Do not include additional days that may precede consideration of the fee waiver request, e.g., days the request waits in a processing queue, processing time which precedes commencement of adjudication of fee waiver request, etc.

1. NUMBER GRANTED	2. NUMBER DENIED	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE
155	247	0	3

SECTION IX - FOIA PERSONNEL AND COSTS

A. PERSONNEL. Provide the number of "Full-Time FOIA Staff" by adding the number of "Full-Time FOIA Employees" and "Equivalent Full-Time FOIA Employees" (see *DFOIPO Instructions*) http://www.dod.mil/pubs/foi/dfoipo/Full_and_part_time_plus_cost_calculations_FOIA_FY10_8_30_10_final.xls <http://www.usdoj.gov/oip/foiapost/guidance-annualreport-052008.pdf> -- page 26.

B. COSTS. Add together all costs expended by the agency for processing FOIA requests at the initial request and administrative appeal levels, and for litigating FOIA requests. Include salaries of FOIA personnel, overhead, and any other FOIA-related expenses. (Agency's budget may be used as a resource.) (Enter numbers only, no commas or periods.) <http://www.usdoj.gov/oip/foiapost/guidance-annualreport-052008.pdf> -- page 27.

1. NUMBER OF FULL-TIME FOIA EMPLOYEES	2. NUMBER OF EQUIVALENT FULL-TIME FOIA EMPLOYEES	3. TOTAL NUMBER OF FULL-TIME FOIA STAFF	1. PROCESSING COSTS	2. LITIGATION-RELATED COSTS	3. TOTAL COSTS
67	103.70	170.70	\$ 13,753,595	\$ 288,427	\$ 14,042,022

SECTION X - FEES COLLECTED FOR PROCESSING REQUESTS

Report the dollar amount of fees collected from FOIA requesters for processing their requests. Also report the percentage of total processing costs (from Section IX, B.1.) that those fees represent. In calculating the amount of fees collected, include fees received from a FOIA requester for search, review document duplication, and any other direct costs permitted by agency regulations.

1. TOTAL AMOUNT OF FEES COLLECTED \$ 59,078	2. PERCENTAGE OF TOTAL PROCESSING COSTS .429545 %
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SECTION XI - FOIA REGULATIONS

AGENCIES MUST PROVIDE AN ELECTRONIC LINK TO THEIR FOIA REGULATIONS, INCLUDING THEIR FEE SCHEDULE.

The Defense Freedom of Information Policy Office will satisfy this requirement.

SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS

A. BACKLOGS OF FOIA REQUESTS AND ADMINISTRATIVE APPEALS.

(1) Provide the number of FOIA requests and administrative appeals that were pending beyond the statutory time period as of the end of the fiscal year.
 (2) NOTE: The statutory time period is ordinarily twenty working days from receipt of a perfected request (see 5 U.S.C. Section 552(a)(6)(A)(i). but may be extended up to ten additional working days when "unusual circumstances" are present (see 5 U.S.C. Section 552(a)(6)(B)(i)).

1. NUMBER OF BACKLOGGED REQUESTS AS OF END OF FISCAL YEAR (<i>Backlog requests should be equal to or less than Section V.A.4 total backlog requests.</i>) 509	2. NUMBER OF BACKLOGGED APPEALS AS OF END OF FISCAL YEAR (<i>Backlog appeals should be equal to or less than Section VI.A.4 total backlog appeals.</i>) 119
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3. EXPLAIN BACKLOG HERE (*Optional*)

Majority of the backlog cases are complex (high volume, classified, require multiple agency coordination, contract, investigation)

B. CONSULTATION ON FOIA REQUESTS - RECEIVED, PROCESSED, AND PENDING CONSULTATIONS.

The consultation portions of the Annual Report require information about consultations received from other agencies, not sent to other agencies.

(1) Provide the number of consultations received from other agencies, those processed, and those pending, as described in the columns below.

(2) The number in Column 1 must match the number of "Consultations Received from Other Agencies that Were Pending at Your Agency as of End of the Fiscal Year" (Column 4) from last year's Annual Report.

(3) The sum of Columns 1 and 2 minus the number in Column 3 must equal the number in Column 4.

1. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF <u>START</u> OF THE FISCAL YEAR	2. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES DURING THE FISCAL YEAR	3. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES THAT WERE PROCESSED BY YOUR AGENCY DURING THE FISCAL YEAR	4. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF <u>END</u> OF THE FISCAL YEAR
61	139	156	44

C. CONSULTATIONS ON FOIA REQUESTS - TEN OLDEST CONSULTATIONS RECEIVED FROM OTHER AGENCIES AND PENDING AT YOUR AGENCY.

Provide the date of receipt of the ten oldest consultations received from other agencies pending at your agency as of the end of the fiscal year, and the number of days pending.

	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
1. DATE OF RECEIPT	02/15/11	12/15/10	07/06/10	06/17/10	04/22/10	07/14/09	03/25/09	12/18/08	12/18/08	08/01/08
2. NUMBER OF DAYS PENDING	409	450	562	574	613	807	884	949	949	1044

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SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS *(Continued)*

D. COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT - REQUESTS RECEIVED, PROCESSED, AND BACKLOGGED.
 (1) Provide the number of requests received and the number of requests processed during the fiscal year, and the number of requests backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.
 (2) The numbers in Columns 1 and 2 must match the "Number of Requests Received in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Requests Processed in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively.
 (3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Requests as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

REQUESTS RECEIVED		REQUESTS PROCESSED		REQUESTS BACKLOGGED	
1. NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2. NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3. NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
7142	6284	7207	6302	485	509

E. COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT - APPEALS RECEIVED, PROCESSED, AND BACKLOGGED.
 (1) Provide the number of administrative appeals received and the number of administrative appeals processed during the fiscal year, and the number of administrative appeals backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.
 (2) The numbers in Columns 1 and 2 must match the "Number of Administrative Appeals Received in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Administrative Appeals Processed in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively.
 (3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Administrative Appeals as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

APPEALS RECEIVED		APPEALS PROCESSED		APPEALS BACKLOGGED	
1. NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2. NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3. NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
154	303	170	219	142	119

F. DISCUSSION OF OTHER FOIA ACTIVITIES *(Optional)*. Provide here any further information about the agency's efforts to improve FOIA administration. Attach additional pages if necessary.
 The AF continues to improve the following areas:
 -Elevate FOIA importance across the AF.
 -Proactive posting of records to the AF FOIA reading room web site.
 -Implement Mandatory yearly FOIA training.
 -Look for ways to improve FOIA processing.

ATTACHMENT I

(SECTION II - MAKING A FOIA REQUEST)

MAJCOM'S/ BASES

Base contact information is located on the Air Force FOIA website at
<http://www.foia.af.mil/offices/commands/index.asp>.

HAF IMIO 1000 Air Force Pentagon Washington, DC 20330-1000 (703) 693-2735

HQ ACC/A6XP Benedict Ave., Suite 210 Langley, VA 23665 Tel: (757) 764-2265/2261

Beale AFB, California
Davis-Monthan AFB, Arizona
Dyess AFB, Texas
Ellsworth AFB, South Dakota
Holloman AFB, New Mexico
Langley AFB, Virginia
Moody AFB, Georgia
Mountain Home AFB, Idaho
Nellis AFB, Nevada
Offutt AFB, Nebraska
Seymour Johnson AFB, North Carolina
Shaw AFB, South Carolina

HQ AETC/A6OCR 61 Main Circle, Suite 2 Randolph AFB TX 78150-4545 (210) 652-6576

Altus AFB, Oklahoma
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Sheppard AFB, Texas
Tyndall AFB, Florida
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Eglin AFB, Florida
Hanscom AFB, Massachusetts
Hill AFB, Utah
Kirtland AFB, New Mexico
Robins AFB, Georgia
Tinker AFB, Oklahoma
Wright-Patterson AFB, Ohio
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Denver CO, ARPC
Carswell AFB, TX, 10 AF
Carswell AFB TX, 301 FW
Dobbins ARB GA, 94 AW
Dobbins ARB GA, 22 AF
Grissom ARB IN, 434 ARW
Homestead ARS FL, 482 FW
Luke AFB AZ, 944 FW
March AFB CA, 452 AMW
March AFB CA, 4 AF
McGuire AFB NJ, 514 AMW
Minn-St. Paul IAP ARS, 934 AW
Pittsburgh IAP ARS PA, 911 AW
Westover AFB MA, 439 AW
WPAFB OH, 445 AW
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ATTACHMENT 2

IV. Exemption 3 Statutes

A. For Initial Requests				
Statute	Type of Information Withheld	Case Citation	Number of Times Relied upon per Component	Total Number of Times Relied upon by Agency
41 U.S.C Sec 423	Award Performance Evaluations		AFSPC : 1	1
42 USC Sec 2162 (a) (RD)	Information regarding Atomic Energy: Restricted and formerly restricted (A.E. Act of 1954) (specific applicable sections must be invoked)		AFGSC : 11 AFHRA : 1 AFTAC : 3 NASIC : 2	17
42 USC Sec 2168 (a) (1)	Information regarding Atomic Energy: Restricted and formerly restricted data (A.E> Act of 1954) (specific applicable sections must be invoked)		AFGSC : 11 AFHRA : 2 AFTAC : 1 HAF : 1	15
10 USC §130	Unclassified Technical Data with Military or Space Application	Y	AFMC : 15 AFSPC : 1 AMC : 2 HAF : 2 USAFE : 3	23
10 USC §130b	Personnel in Overseas, Sensitive or Routinely Deployable Units	Y	AFPC : 1 AFRC : 1 AFSOC : 43 AFTAC : 3 NASIC : 1 PACAF : 16 USAFE : 127	192
10 USC §130c	Certain Sensitive Information of Foreign Governments and International Organizations	Y	ACC : 1 AFMC : 1 AFSOC : 2 HAF : 1 PACAF : 1	6
10 USC §424	Protection of Organizational and Personnel Information for DIA, NRO, and NIMA	N	AETC : 1 AFOSI : 1 AFSPC : 1 AMC : 1 HAF : 1 NASIC : 1	6
10 USC §613a(a)	Proceedings of Promotion Selection Boards	N	ANG : 1	1
10 USC §1102	Confidentiality of Medical Records	N	AFOSI : 1	1
10 USC §2305(g)	DoD Contractor Proposals	N	ACC : 5 AETC : 3 AFCEE : 1 AFGSC : 1 AFMC : 15 AFRC : 2 AMC : 6 HAF : 1 PACAF : 5	39
12 USC §3403	Confidentiality of Financial Records	N	AETC : 1 AFMC : 1	2

15 USC §3710a(c)	Federal Technology Transfer Act	N	AFMC : 1	1
22 USC §2778(e) Sec 38(e)	Control of Arms Exports	N	AMC : 1	1
50 USC §402 Note §6 P.L.	NSA Functions and Information (NSA Use)	Y	AFMC : 1	1
50 USC 403-1(i)(1)	Intelligence Sources and Methods (Director of National Intelligence use only)	Y	AETC : 1 AFISR : 5	6
50 USC §403(g) §6 CIA Act	CIA Functions and Information	Y	AFOSI : 1	1
18 U.S.C. § 3509(d)	(Federal Victims' Protection and Rights Act) Certain records containing identifying information pertaining to children involved in criminal proceedings	Tampico v. EOUSA, No. 04-2285, slip op. at 8 (D.D.C. Apr. 29, 2005).	AFOSI : 12	12
41 USC 423	Performance evaluations compiled by the procurement office are used in source selection activities covered by the Procurement Integrity Act and are considered sensitive.		AFMC : 1 AFSPC : 1	2
10 USC §130 Para C	Technical data with military or space application	Y	AFMC : 1	1

B. For Appeals

Statute	Type of Information Withheld	Case Citation	Number of Times Relied upon per Component	Total Number of Times Relied upon by Agency
10 USC §128	Unclassified Special Nuclear Weapons Information	N	AFLOA : 1	1
10 USC §130	Unclassified Technical Data with Military or Space Application	Y	AFLOA : 3	3
10 USC §130b	Personnel in Overseas, Sensitive or Routinely Deployable Units	Y	USAFE : 2	2
10 USC §130c	Certain Sensitive Information of Foreign Governments and International Organizations	Y	AFLOA : 1	1
10 USC §1102	Confidentiality of Medical Records	N	AFLOA : 2 GCA : 1	3
10 USC §2305(g)	DoD Contractor Proposals	N	AFLOA : 2	2

ATTACHMENT 3

B.(2) Disposition of FOIA Requests Other Reasons for Full Denials Based on Reasons Other than Exemptions		
Component	Description of Other Reasons for Denials from Chart B (1) & Number of Times Those Reasons Were Relied upon	TOTAL
ACC	Misdirected Request 2 Unable to contact requester 3 Administratively closed 24	29
AETC	Misdirected Request 4 Litigation 1 Unable to contact requester 8 Administratively closed 23	36
AFAA	Misdirected Request 1 Available Publicly 1 Administratively closed 2	4
AFCEE	Unable to contact requester 1	1
AFDW	Misdirected Request 5 Unable to contact requester 2 Administratively closed 5	12
AFGSC	Misdirected Request 3 Administratively closed 6	9
AFHRA	Unable to contact requester 1	1
AFISR	Administratively closed 1	1
AFMC	Misdirected Request 12 Available Publicly 1 Unable to contact requester 10 Administratively closed 66	89
AFOSI	Misdirected Request 6 Unable to contact requester 17 Administratively closed 36	59
AFOTEC	Misdirected Request 1 Administratively closed 2	3
AFPC	Misdirected Request 1	1
AFRC	Misdirected Request 5 Unable to contact requester 7 Administratively closed 11	23
AFSC	Misdirected Request 1 Unable to contact requester 1 Administratively closed 3	5
AFSOC	Misdirected Request 1 Unable to contact requester 2 Administratively closed 1	4
AFSPC	Misdirected Request 4 Unable to contact requester 3 Administratively closed 18	25
AMC	Misdirected Request 8 Litigation 1 Unable to contact requester 8	40

	Administratively closed 23	
ANG	Misdirected Request 1 Litigation 1 Unable to contact requester 2 Administratively closed 6	10
HAF	Misdirected Request 37 Unable to contact requester 7 Administratively closed 38 Final Actions "other" Reasons for "Consult" 7	89
NASIC	Misdirected Request 1	1
PACAF	Misdirected Request 2 Unable to contact requester 9 Administratively closed 5	16
SAF	Administratively closed 1	1
USAFA	Administratively closed 1	1
USAFCENT	Misdirected Request 5 Unable to contact requester 6 Administratively closed 5	16
USAFE	Misdirected Request 3 Unable to contact requester 7 Administratively closed 11	21